



VOLUNTEER APPLICATION & INFORMATION FORM

Thank you for your interest in Volunteering at Sir Henry Fermor School. Your offer of help is greatly appreciated and we hope that you will gain much from your experience here. As part of our safeguarding and data protection processes, we ask all volunteers to complete and sign. Please return the completed form to the School Office office@fermorschool.org.uk

Applicant's Personal details

Surname	
First names	
Title (select as appropriate)	Mr ☐ / Mrs ☐ / Miss ☐ / Ms ☐ / Other ☐
Maiden name or previous names	
Date of Birth (required for DBS Application)	
Address	
Email address	
Home telephone number	
Mobile	

References

We ask you to give two referees. Referees should ideally include a current employer and someone you have known for at least two years and not be a close friend or relative. Please let your referees know that we may contact them. Please where possible, provide an Email address as this is the most efficient and effective method of contacting.

Referee 1	
Name	
Address	
Tel No:	
Email Address	
How do you know this person?	
Referee 2	
Name	
Address	
Tel No:	
Occupation	
Email Address	

PTO



01892 652405

office@fermorschool.org.uk

www.fermorschool.org.uk

@sirhenryfermor

Sir Henry Fermor C of E Primary School

Inspire, Believe, Achieve



Volunteering

Why/what capacity do you want to volunteer? Eg. Swimming, reading, classroom help, PTA or other.	
Is there anything you would like us to know about your health to assist you while you are volunteering?	
Please provide a Next of Kin/Emergency Contact	

Availability

If you are looking to volunteer at school on a regular basis, please indicate your availability below. This will help us to determine which class or year group may be suitable.

	Monday	Tuesday	Wednesday	Thursday	Friday
AM					
PM					

Safeguarding Vulnerable Groups Act 2006

Have you ever been the subject of any allegations in relation to the safety and welfare of children, young people and/or vulnerable adults, either substantiated or unsubstantiated?	Yes ☐ / No ☐
If you have answered yes to the above question, you must supply details on a separate sheet of paper, place it in a sealed envelope marked confidential and attach it to your application form.	
I have attached details requested	Yes ☐ / No ☐

Please note that it is a criminal offence for a person that has been barred from working with children and young people to work or volunteer in a school.

Rehabilitation of Offenders Act 1974

Please note that for any role in a school **you must declare any convictions (including bind over and cautions)** regardless of whether or not they would be considered "spent" in other circumstances.

Have you ever been convicted of a criminal offence?	Yes ☐ / No ☐
Are there any alleged offences outstanding against you?	Yes ☐ / No ☐
If you have answered YES to either of the questions above, please give details below or, if you prefer, attach details in a sealed envelope marked 'strictly confidential'.	

Agreement and Consent

I certify that to the best of my knowledge, all the information I have given is correct. I understand this role may be subject to an enhanced DBS check. I agree to volunteer to the best of my ability in the role and to uphold the school's policies and procedures, including safeguarding, data protection, H&S; to not disclose any confidential information; and to attend any required training. I give consent for my personal details to be used for the purpose of fulfilling my role. If I change my mind at any time, I will let you know by emailing khawkins@fermorschool.org.uk .	
Signed:	
Date	
Print name	
If form has been completed electronically please place an 'x' in this box to indicate your consent →	☐

