

EYFS and KS1 – Pupil Acceptable Use Agreement (This copy to be kept at home)

Acceptable use for pupils using the internet, learning environment and E-mail (EYFS and KS1)

All children and adults accessing the internet, the network or any computing devices in school or using school devices/resources off-site, are required to read with parents/carers and sign our acceptable use agreement.

Please sign the separate form to confirm that you have read and agree to the agreement. This part is to be kept by parents/carers, for reference. Please also use the reply slip to indicate your consent for your child's image to be used on the school website. Photographs will only be taken and used in line with the procedures outlined in the E-safety policy which is available on the school website.

(Please read this section with your children)

This is how we keep everyone safe, when we use computers and electronic devices:

- You must always have permission to use the internet or school network. So, you must ask a teacher or suitable adult if you want to use the computers
- You can only use activities that a teacher or suitable adult has told or allowed you to use.
- You must take care of the computer and other equipment
- You must keep your username and password to yourself and not tell other children what it is. Only tell trusted adults your username and password
- You should ask for help from a teacher or suitable adult if you are not sure what to do or if you think you have done something wrong on the computers or devices
- You must tell a teacher or suitable adult straightaway, if you see something on the screen that upsets you

If you break our school rules, you may not be allowed to use the computers or devices at school

Parents:

- We have read, understood and explained the conditions of acceptable use as outlined in this letter and my child understands the agreement
- We will keep usernames and passwords secret (Children should only ever share this information with trusted adults at home or in school, to support their access to school provided sites)
- If we think someone knows the usernames or passwords, we will tell the class teacher straight away and stop using the account, until a new password has been set up
- My child/children will be kind and polite when sending messages or when making entries on blogs and forums
- We understand that the school-approved sites track usage and all messages sent can be traced back to the login that sent them
- If we see anything we are unhappy with or receive a message we feel breaches our rights, we will tell our child's teacher as soon as possible