

Pick Up Arrangements Form

My Child's Name.....

My Child's Class.....

My child will usually be collected from school on the following days by any of the following adults:

	Names of people who can collect	Mobile numbers of people who can collect
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please list all potential adults you have arranged to collect your child and on which days they may collect, along with the contact number of that adult. If the adults listed could collect your child on any day, please write their full names on Monday and draw an arrow from that name across all days of the week below.

For Years 5 and 6 only please tick the boxes below if you wish your child to leave the care of the teacher without an adult being present to collect them;

☐

I give permission for my child to leave the care of the teacher to meet an adult

at:

☐

I give permission for my child to leave the school grounds without an adult and I take full responsibility for my child's safety and actions after leaving the care of the teacher.

Signed.....

Parent/Carer's full name:

Date form was completed:

Please give the completed form to the class teacher.